



New Hampshire Turtle Rescue Board of Directors Meeting
Sunday, January 18, 2026
Official Minutes

1 **Opening:** The meeting was called to order at 10:04 a.m. by Drew Stevens. The meeting was
2 conducted virtually via Google Meet.

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4 **Members Present:** Chris Bogard, Wendy Booth (Secretary), Karen Campbell, Chris Carr,
5 Dallas Huggins, Sarah Kern, Sharon Martel (Treasurer), Jennifer Purrenhage, David
6 Steinberg, Drew Stevens (President).

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8 **Members Absent:** Joshua Megyesy.

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10 **Approval of Minutes**

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12 The December 21, 2025 meeting minutes were considered by the Board and accepted as
13 written by consensus.

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15 **Executive Directors Report**

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17 Dallas Huggins updated the Board, reporting the first patient admissions of the year, the
18 completion end-of-year reports and permits, a need for more volunteers and assistance.
19 There are upcoming recruitment efforts at UNH and Huggins is also starting a weekly
20 course for advanced volunteers to assist with intake and triage in the clinic.

21
22 **Finance Report**

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24 Sharon Martel presented the financial report for the year to date through November 30th.
25 The total contributed income was \$78,000, with program revenue and charitable gaming
26 proceeds bringing the total income to \$81,000. After expenses, the net income was
27 \$19,000. Stevens noted that this was a significant improvement compared to the previous
28 year's net loss of \$22,000.

29
30 Martel shared that the organization also has \$30,000 in cash, and total liabilities and equity
31 stand at \$57,000, up from \$29,900 the previous year. Stevens mentioned that as of
32 November 30th of 2024, the organization had brought in approximately two and a half
33 times as much financial support compared to the prior year.

34
35 Martel also gave an overview of the draft budget preparation for fiscal year 2027. Stevens
36 intends to send the draft budget to the board by early February.

37
38 **2026 Meeting Schedule and Format**

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40 The Board reconfirmed a meeting schedule of every third Sunday at 10:00 a.m. Stevens
41 proposed switching the meeting platform from Google Meet to Zoom meetings, as the



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42 organization's Zoom phone subscription includes Zoom meetings, and the meeting quality
43 may be improved. The board agreed to host the next meeting via Zoom as a test run.

44

45 **Bylaw Review**

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47 Stevens introduced the annual bylaws review, noting that the board last approved them in
48 August. Proposed changes included removing the Vice President position, as its current
49 role is deemed unnecessary. Additionally, the Secretary's duties were modified to include
50 assisting with agenda preparation and meeting management, and the Treasurer's role was
51 updated to more accurately reflect Martel's current responsibilities. These changes were
52 unanimously approved by the Board.

53

54 **Expenses Reimbursement Policy**

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56 Stevens presented an update to the mileage reimbursement section of the expense
57 reimbursement policy, noting that the current IRS rate of 14 cents per mile for charitable
58 service is significantly lower than the business rate of 72.5 cents. Stevens proposed raising
59 the reimbursement rate to \$1.00 per mile to better compensate summer interns and other
60 volunteers, who face substantial driving and associated costs. There was discussion about
61 the tax implications and IRS deduction rates. Carr asked for a rough estimate of the annual
62 cost, which Stevens estimated to likely be a few thousand dollars.

63

64 The amendment to set the mileage reimbursement rate at \$1.00 per mile was approved by
65 consensus.

66

67 **Officer Elections**

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69 Wendy Booth was unanimously re-elected as Secretary for one year, and the Board will
70 look to recruit another member who could fill the Secretary role for Booth.

71

72 Sharon Martel was unanimously re-elected as Treasurer for one year.

73

74 Drew Stevens was unanimously elected as President for one year.

75

76 **Other**

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78 Stevens informed the group that they will be applying for a Lamprey River Advisory
79 Committee community grant to fund the lifelike 3D turtle model project at their meeting
80 this coming Tuesday.

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82 Stevens also shared that the monthly newsletter will shift to a quarterly newsletter. The
83 board will be emailed for content and article ideas that would be useful for the public to
84 know, particularly in advance of the turtle season.

85

86 **Adjournment:** The meeting was adjourned at 10:36 a.m.

87

88 Minutes prepared by Wendy Booth and Drew Stevens